



Proviso Township High Schools District 209 Verification of Residency

Student Name _____ ID # _____ Date of birth _____

Relationship to student

You must provide a certified birth certificate. Please do not send originals. If the birth certificate is not available at the time of registration, other proof of the child's identity and date of birth is required, along with a signed affidavit, until a certified certificate is produced.

Check one below:

- ☐ I am the natural or adoptive parent listed on the birth certificate. (Please provide custody agreement, if applicable)
- ☐ I was granted court-ordered guardianship. (Please provide copy of court document)
- ☐ I receive public aid on behalf of the child. (Please provide copy of the documentation showing receipt of aid)
- ☐ I have assumed and exercise responsibility for the child and provide him/her with a fixed, nighttime abode.

Please check each of the following boxes to be true and accurate:

- ☐ The child is living with me because _____
- ☐ The child eats and sleeps at my residence on a regular basis.
- ☐ The child is not living with me for the sole purpose of having access to the educational programs of the school district.
- ☐ I am at least 18 years of age.

Affirmation and Warning

Please read the following, initial each statement, and sign below:

- ☐ _____ I affirm that the information presented in this verification form, in connection with any investigation of my residency or the residency and custody of the student, is true, complete, and accurate.
- ☐ _____ I understand that knowingly or unwilling providing false information to a school district regarding the residency of a child for the purpose of enabling that child to attend any school in that district without the payment of nonresident tuition is a Class C misdemeanor.
- ☐ _____ I understand that knowingly enrolling or attempting to enroll a child in the school of a school district on a tuition-free basis when I know that child is a nonresident of the school district, unless the nonresident child has a lawful right to attend, is a Class C misdemeanor and I will be liable for payment of tuition, free, and all other applicable fines.

_____/_____/_____
Date Adult (Signature) Adult (Print Name)

Office Use Only

_____/_____/_____
Date Enrollment Personnel (Signature) Enrollment Personnel (Print Name)

☐ Form Complete ☐ Form Incomplete



Proviso Township High Schools District 209 Residency Attestation Form (Must be notarized)

*To be used when a lease is not available

ID# _____

This form is only required for parents/guardians who do NOT currently own their own home or have a lease.

In order to comply with the Proviso Township High Schools District 209's proof of residency requirement, I verify the following information for

Names of Student(s) and Guardian(s)

☐ ☐ ☐

I, _____, am the **owner/leaseholder/landlord** of the residence
First and Last Name

located at _____
Number, Street, Apt# City State Zip

I attest that the student(s) named above and his/her guardian(s) have been living at the above
address since ____ / ____ / ____ and to the best of my knowledge will continue to reside at this address
Date

until ____ / ____ / ____ .
Date

Owner/Leaseholder/Landlord Signature Date

Address Phone

Property owners must attach a copy of their current real estate document. Leaseholders must attach a copy of their current lease. Landlords may be asked to provide additional information at a later time.

THIS FORM MUST BE NOTARIZED.

Certificate of Acknowledgement

State of _____ County of _____

On _____ before me, _____
Date (notary)

personally appeared, _____
(signers)

personally known to me -- OR --

proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument

WITNESS my hand and official seal

(notary signature)